

**ELK TOWNSHIP
COMMITTEE WORK SESSION AGENDA
January 17, 2012**

MEETING CALLED TO ORDER Time: _____

As required by the Open Public Meeting Act, adequate notice of time and date for this meeting was published in the Gloucester County Times and Sentinel Newspapers. Also, copies are posted in the Municipal building and filed with the Township Clerk.

FLAG SALUTE

ROLL CALL: Mr. Pantaleo _____ Mrs. Sammons _____ Mr. Spring _____ Mr. Swanson _____
Mayor Barbaro _____ Mr. Menzies _____ Mr. Considine _____

Approval of minutes of Reorganization Meeting of January 7, 2012.

RESOLUTIONS:

R-24-2012 – Resolution Authorizing Budget Transfers in the 2011 Elk Township Reserve Budget

R-25-2012 – Resolution Authorizing Elevation of Class Rank of Police Officer Upon Anniversary Date Of Hire – Lance Hitzelberger

R-26A-2012 through R-26V-2012 Resolution Granting Authority to Open Bank Deposit Accounts for the Township of Elk –

R-26A-2012 Acct Name: Elk Twp. General Acct.	Acct #: 56-301892-6
R-26B-2012 Acct Name: Elk Twp. Payroll Acct.	Acct #: 56-301907-2
R-26C-2012 Acct Name: Elk Twp. Compensated Absences	Acct #: 56-303469-1
R-26D-2012 Acct Name: Elk Twp. Construction Code	Acct #: 56-301898-3
R-26E-2012 Acct Name: Elk Twp. Dog Acct.	Acct #: 56-301891-8
R-26F-2012 Acct Name: Elk Twp. Drunk Driving Enforcement Fund	Acct #: 56-303983-1
R-26G-2012 Acct Name: Elk Twp. Escrow	Acct #: 56-302189-6
R-26H-2012 Acct Name: Elk Twp. Fire Dept. Reimbursement Acct.	Acct #: 56-303978-1
R-26I-2012 Acct Name: Elk Twp. Forfeited Funds	Acct #: 56-303394-1
R-26J-2012 Acct Name: Elk Twp. General Capital Fund	Acct #: 56-301903-1
R-26K-2012 Acct Name: Elk Twp. Open Space Preservation Trust	Acct #: 56-303527-6
R-26L-2012 Acct Name: Elk Twp. Payroll Deductions	Acct #: 56-301901-5
R-26M-2012 Acct Name: Elk Twp. Public Defender Trust	Acct #: 56-303026-9
R-26N-2012 Acct Name: Elk Twp. Recreation Trust Fund	Acct #: 56-303477-4
R-26O-2012 Acct Name: Elk Twp. Fire Safety Penalty Acct.	Acct #: 56-304348-6
R-26P-2012 Acct Name: Elk Twp. Unemployment Ins Trust Fund	Acct #: 53-700157-1
R-26Q-2012 Acct Name: Elk Twp. Fair Housing Trust Fund	Acct #: 56-304089-6
R-26R-2012 Acct Name: Elk Twp. Recreation Committee Trust Fund	Acct #: 56-302078-1
R-26S-2012 Acct Name: Elk Twp. Money Market Acct Susquehanna	Acct #: 90647803
R-26T-2012 Acct Name: Elk Twp. Escrow Susquehanna	Acct #: 90647801
R-26T-2012 Acct Name: Elk Twp. Snow Removal Trust Fund	Acct #: 56-304463-3
R-26U-2012 Acct Name: Elk Twp. Escrow Distribution Susquehanna	Acct #: 90647802

TOPICS:

✓ Budget Discussion – Public Works

PUBLIC PORTION

MOTION TO PAY BILLS

MOTION TO ADJOURN

JANUARY 17, 2012

On the above date the Elk Township Committee held its Work Session Meeting. The time was 7:34 p.m.

Deputy Mayor Wayne Swanson called the meeting to order. Shawn Menzies, Deputy Clerk, read aloud the Open Public Meeting Notice.

Deputy Mayor Swanson asked everyone to please rise for the Flag Salute.

Deputy Mayor Swanson announced that Mayor Phillip Barbaro was running behind a few minutes and will be present shortly. He then directed Mr. Menzies to perform a Roll Call.

Present were Mr. Pantaleo, Mrs. Sammons, Mr. Spring, Mr. Swanson, Mr. Considine, Chief Financial Officer, and Mr. Menzies.

Deputy Mayor Swanson called for a motion to approve the minutes of the Elk Township Reorganization Meeting, January 7, 2012. A motion was made by Mr. Pantaleo, seconded by Mr. Spring. All were in favor.

Resolution R-24-2012- Resolution Authorizing Budget Transfers in the 2011 Elk Township Reserve Budget.

Mrs. Sammons made a motion to approve Resolution R-24-2012, seconded by Mr. Pantaleo.

Mr. Pantaleo asked Mr. Considine for an explanation on why this Resolution was needed to transfer \$500.00. Mr. Considine said there are still bills to be paid from December and it must come from the 2011 Budget. He further stated it was for legal billing and \$500.00 was being moved from one line item to another to pay the bill.

Roll Call:

Mr. Pantaleo- Yes

Mrs. Sammons- Yes

Mr. Spring- Yes

Mr. Swanson- Yes

Mayor Barbaro- Absent

It was at this time Mayor Barbaro entered the meeting.

Resolution R-25-2012- Resolution Authorizing Elevation of Class Rank Police Officers Upon Anniversary Date of Hire- Lance Hitzelberger.

Mr. Spring made a motion to approve Resolution R-25-2012, seconded by Mayor Barbaro.

Mr. Pantaleo asked if the name of Stephen Brogan could be corrected in the Resolution.

Roll Call

Mr. Pantaleo- Yes

Mrs. Sammons- Yes

Mr. Spring- Yes

Mr. Swanson- Yes

Mayor Barbaro- Yes

Resolution R-26A-2012 through R-26V-2012- Resolution Granting Authority to Open Bank Deposit Accounts for the Township of Elk.

Deputy Mayor Swanson made a motion to approve Resolution R-26A-2012 through Resolution R-26V-2012, seconded by Mr. Pantaleo.

Mr. Pantaleo asked Mr. Considine if there are any costs to the town for opening these accounts, to which Mr. Considine responded that there are no costs to the town and the town does not pay for checks, check processing and all accounts are interest bearing accounts. He added all what was being done this evening was changing the signatures for the accounts.

Roll Call

Mr. Pantaleo- Yes

Mrs. Sammons- Yes

Mr. Spring- Yes

Mr. Swanson- Yes

Mayor Barbaro- Yes

It was at this time was the first budget discussion for 2012. Mayor Barbaro reported tonight the public works department budget would be discussed. Mr. Pantaleo stated these budget discussions will assist the Township Committee in planning the 2012 budget. He further stated that tonight Mr. Considine will provide an overview and he will be joined by Kevin Frenia, the town auditor.

Mr. Considine reported he had distributed to the Township Committee a budget breakdown listing each line item for years 2009 actual, 2010 actual and 2011 actual to date with the amounts left blank for 2012. He stated that in terms of the capital projects, the principal payments remain the same and the interest will go down by about \$5,200.00 but the Note interest did go up by about \$1,400.00.

In regards to the health insurance program, Mr. Considine reported Elk Township is in the State Health Benefits Plan which provides insurance to retired person who served 25 or more years and it is also offered to full time employees and for the 2011 rate and the 2012 rate increase received, the town will see a \$29,000.00 increase. The Joint Insurance Fund insurance, which covers the town's workers compensation and the general liability, will be staying the same. And with the dividend received last year the workers compensation went up but the general liability did go down so it will even out to last year's figures.

Mr. Considine said each year the budget is tightened up more and more and as this is done at the end of the year money not spent falls back to surplus as budget's get tighter there is less money to fall back into surplus. In 2009, \$267,000.00 was returned to surplus in 2010, in 2010, \$211,000.00 was returned to surplus in 2011 budget, and in 2011 \$134,000.00 was returned to the 2012 surplus and this means there is less to fund balance and less money in reserve. He added tighter budgets are good as it keeps the tax rate down.

Mr. Considine said in regards to the Wheelabrator incinerator, tipping fees will be going up \$5.00 per ton and based on 2011 tonnage the increase will be about \$8,000.00 to \$9,000.00 more. In regards to Waste Management, he reported the rate is to increase later this year for trash pick up by about 3 percent higher.

Mr. Considine reported that some departments have their figures plugged into the budget worksheet and this will be updated as they come in. Next he discussed pension payments as the Public Employment Retirement System is to increase \$3,300.00 and the Police and Fire Retirement System is to decrease by \$7,000.00.

Mr. Considine stated he will continue to update the information as it becomes available. He added he is working on revenue figures for 2012 and from what he can see for now state aid will be flat as it has for the past two and three years and by the February 2, 2012 meeting all numbers should be in. While the process is moving forward it is too early to report tax rates as of now.

Mr. Frenia distributed updates from Local Government Services known as Local Finance Notices. They pertained to LFN 2011-20 and 34- pension and health benefits reform, LFN 2011-31- 2011 Homestead Rebates, LFN 2011-33- Municipal Budget CAP information. He also reported on LFN 2011-37- 2012 Budget Matters which include revenues at risk, non-recurring cost reduction, anticipated 2013 appropriation increases, structural imbalance offsets, local examination of the budget, the reserve for uncollected taxes and that three years worth of budgets must be posted on the town's web site and budget's must now be more user friendly but he has not seen a prototype from the state.

Mr. Frenia next discussed the Tax CAP Calculation, which the prior year amount to be raised by taxes and increased by 2 percent, add-in exclusions and the increase in debt service costs/loss of debt service.

Mr. Frenia next discussed the Reserve For Uncollected Taxes as the town collects all taxes for the county, schools and the town but the town receives its taxes after all other local units have been paid. Elk has historically been in the 92 to 93 percentile for tax collection rates so to raise \$10,000,000.00 for taxes it should call for \$10,700,000.00 to ensure adequate cash is available to meet obligations.

Mr. Frenia then discussed the tax rate, which is 57.4 cents, to which the assessed ratio is 101.95 percent, the net valuation taxable is \$398,841,164.00, one cent equals \$39,841.00,

a house assessed at \$200,000.00 pays \$1,148.00 in local purpose taxes and each one cent increase raises the local tax bill by \$20.00 on a \$200,000.00 home.

Next, Mr. Frenia and Mr. Considine each discussed the new Health Benefits Contribution Schedule for single coverage, family coverage, member-spouse-partner or parent-children coverage.

Mr. Frenia then discussed the 2011 Tax Levy CAP Calculations and what the calculations could be for 2012.

Steven Alexander, Public Works Director, distributed his 2012 Budget Request for the department. First, he is requesting a 72 inch Z-Turn mower for recreational fields (\$11,000.00 to \$13,000.00), a F450 style dump truck (\$55,000.00), Storm Drain Maintenance for 6 to 8 drains cleaned per day at \$2,500. In regards to personnel, he is requesting increases in salary and hourly rates for public works employees.

For buildings and grounds, Mr. Alexander reported many offices need new carpet, there are needed improvements to the Annex House, the waxing of floors needs to be done, some general maintenance, a fuel management system needs to be in place, the municipal building parking lot is in need of repair for cracks and needs to be sealed. He added that gutters at the garage need to be replaced and an Ice Dam for the garage roof.

For roadways in need of paving, Mr. Alexander suggested Pine Street and Railroad Avenue. He suggested also repairs to Mood's Road and drainage pipe to be replaced in roads in town at an approximate cost of \$5,700.00 per pipe for four pipes for \$25,000.00.

Mr. Alexander suggested bettering existing dirt roads including Coolidge Avenue, West Boulevard, Arthur Avenue, Marion Street, a portion of New Jersey Avenue, Silverlake Road and 35th Avenue.

Deputy Mayor Swanson suggested the town create a road inventory so that each year it can plan for the bettering of roads on an annual basis.

Mr. Spring made a motion to open the meeting to the public, seconded by Deputy Mayor Swanson. All were in favor.

Bob Tate, 62 Douglas Street, asked if it is hunting season as someone has been shooting on his property and the police were called when this occurred. Mayor Barbaro asked if he had a No Hunting sign posted, he said he did. Mayor Barbaro suggested if this should occur again to call the Gloucester County Game Warden who will come to the site and investigate.

Ed Mick, 239 Unionville Road, asked if there has been any update on his situation. He added a letter from County Soil was sent out on December 14, 2011 to which he said the letter reports the permit issues are illegal in accordance with the town's rules. Mayor Barbaro said he believes Mr. Mick is using an ordinance which is not in connection with

his situation. He said he will have the town solicitor issue a letter sometime in the next 10 to 15 days.

Mr. Mick asked if the Township Committee has the power solve the problem without putting cost to the town as he does not want this matter to go where it might lead. Mayor Barbaro said the solicitor will draft a response for the town in the next 10 to 15 days.

William Seher, of Block 162, Lot 3, asked about any decision on the matter pertaining to his property. Mayor Barbaro said the solicitor is recommending at this time that the town do not do anything yet that allows you to go before the planning and zoning board to have the lot deemed buildable as the lot is considered an undersized lot.

Mr. Seher said it is more viable for him to purchase the other property that is owned by the town and of no use by the town as it would be more cost effective instead of going before the board with his property. Mayor Barbaro said he could write a letter requesting a private sale of the land and the Township Committee would take it under advisement.

Mr. Seher said he would simply like to be allowed to build on the property but he realizes it can not be done. He asked why before he has to spend \$3,000.00 for a variance he could purchase the property and move forward. He also stated he was once listed as the primary lien holder and can not foreclose on town property.

As no one else wished to address the Township Committee, Mr. Spring made a motion to close the public portion, seconded by Mr. Swanson. All were in favor.

Mr. Pantaleo made a motion to pay the bills, seconded by Mrs. Sammons.

Mr. Pantaleo asked Mr. Considine about the testing for \$3,100.00, to which Mr. Considine said it was for Cedar Bridge Road for the state contract as the town will pay for the core testing and they pay for the paving of the road.

Roll Call

Mr. Pantaleo- Yes

Mrs. Sammons- Yes

Mr. Spring- Yes

Mr. Swanson- Yes

Mayor Barbaro- Yes

Mr. Considine reported he had two matters. A fire fighter has field with him for the Township Committee a Blue Light request. A representative from the fire company asked that no action be taken as he is unaware of the request which must go to him first.

Mr. Considine then reported he received a One Day Liquor License from South Harrison Recreation for an event to be held at the Ferrell Fire Company and it requires their approval. Mr. Pantaleo made the motion to approve, seconded by Deputy Mayor Swanson. All were in favor.

Deputy Mayor Swanson made a motion to adjourn the meeting, seconded by Mr. Spring. All were in favor. The time was 8:58 p.m.

Respectfully submitted,

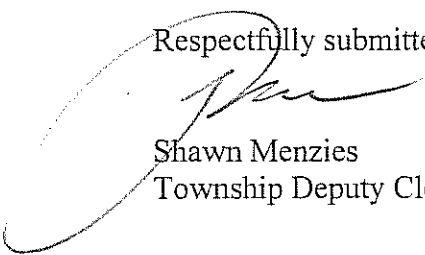
Shawn Menzies
Township Deputy Clerk

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Deputy Mayor Swanson made a motion to adjourn the meeting, seconded by Mr. Spring. All were in favor. The time was 8:58 p.m.

Respectfully submitted,



Shawn Menzies
Township Deputy Clerk

RESOLUTION R- 24 - 2012
RESOLUTION AUTHORIZING 2011 RESERVE BUDGET TRANSFERS

WHEREAS, the need exists for certain budget transfers within the reserve appropriations of the Municipal Budget for the year 2011 and

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of the Township of Elk that the Chief Financial Officer of the Township of Elk is hereby authorized to transfer the following funds:

Transfer From:
Engineering OE \$500.00

Transfer To:
Legal OE \$500.00

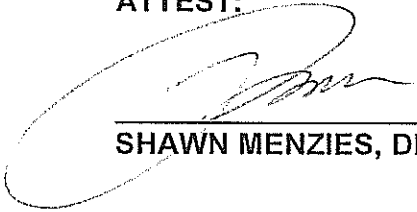
THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 17th day of January 2012 at the Municipal Building, 667 Whig Lane Road, Monroeville, NJ 08343.

TOWNSHIP OF ELK



PHILIP A. BARBARO JR, MAYOR

ATTEST:



SHAWN MENZIES, DEPUTY CLERK

R-25-2012
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER
UPON ANNIVERSARY DATE OF HIRE

WHEREAS the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2007 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

WHEREAS all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Police; and

WHEREAS the Township Committee has received recommendation from Charles DeFalco, Chief of Police to elevate the rank of Patrolman Lance Hitzelberger; and

WHEREAS Patrolman Lance Hitzelberger was hired as a full time officer to the Elk Township Police Department as a recruit on January 3, 2002 and on January 3, 2012 has completed ten years of continuous service thereby elevating him to the rank of Police Officer, Officer 10, earning an annual salary as stated in the Contract.

NOW, THEREFORE, BE IT RESOLVED, that patrolman Lance Hitzelberger be elevated in rank and entitled to salaries as stated above.

ADOPTED at a regular meeting of Township Committee of the Township of Elk held January 17, 2012.

TOWNSHIP OF ELK



PHILIP A. BARBARO JR, MAYOR

ATTEST:



SHAWN MENZIES, DEPUTY CLERK

BILL APPROVAL

January 17, 2012

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) State Of NJ Division of Pensions	12-00044	\$35,221.50
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GENERAL CAPITAL:

1) Craig Testing Laboratories	12-00069	\$2,100.00
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ELMER ESCROW:

1) Feinberg & McBurney	12-00073	\$35.99
2) Valore, LLC	12-00083	\$20,145.00
3) Valore, LLC	12-00084	\$262.08

SUSQUEHANNA BANK ESCROW:

1) Fralinger Engineering	12-00071	\$160.00
2) Feinberg & McBurney	12-00072	\$16,889.90

01/16/12
14:56:32

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 01/17/12 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
12-00031	01/05/12	1 A0128 AFTERMATH BIO HAZARD CLEANING	490.00	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	10
			----- 490.00				
12-00062	01/12/12	1 A0158 AMERIGAS 12/29 PROPANE	923.34	1-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	32
			----- 923.34				
12-00079	01/14/12	1 A0260 ATLANTIC CITY ELECTRIC ANNEX ELECTRIC	30.20	1-01- -037-223 ELECTRICITY	Budget	Aprv	48
12-00079	01/14/12	2 STREET LIGHT	10.68	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	49
			----- 40.88				
12-00030	01/05/12	1 A0359 AUTO SHINE CAR WASH NOVEMBER SERVICE	50.00	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	9
			----- 50.00				
12-00064	01/12/12	1 B0202 VERIZON WIRELESS JANUARY AIRCARDS	80.02	2-01- -037-224 TELEPHONE	Budget	Aprv	34
			----- 80.02				
12-00033	01/05/12	1 B0230 BELLIA & SONS, INC 4GB DRIVE	25.59	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	12
12-00055	01/12/12	1 ORGANIZER	19.49	2-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	27
			----- 45.08				
12-00068	01/12/12	1 C0149 STEPHEN CONSIDINE REIMBURSE WEBSITE FEES	125.00	2-01- -043-254 WEBSITE FEES	Budget	Aprv	36
			----- 125.00				
12-00066	01/12/12	1 D0498 BRIAN J. DUFFIELD LEGAL THRU 12/31/2011	5,301.33	1-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	35

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 2

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
			5,301.33				
	01/17/12	E0037 ELK TOWNSHIP					
12-00070	01/12/12	1 UNEMPLOYMENT MONEY TO TRUST	10,036.47	1-01- -049-225 UNEMPLOYMENT FUND	Budget	Aprv	37
			10,036.47				
	01/17/12	E0256 ELK TOWNSHIP SCHOOL DISTRICT					
12-00081	01/14/12	1 CLEANING-DECEMBER	503.49	1-01- -020-242 CLEANING SERVICES	Budget	Aprv	51
			503.49				
	01/17/12	E0298 ENFORSYS FIRE SYSTEMS, INC.					
12-00004	01/02/12	1 2012 SOFTWARE AGREEMENT	500.00	2-01- -032-227 COMPUTER	Budget	Aprv	2
			500.00				
	01/17/12	G0020 GCIA					
12-00036	01/05/12	1 DECEMBER TIPPING	273.02	1-01- -038-221 TIPPING FEES	Budget	Aprv	14
			273.02				
	01/17/12	G0150 GALL'S INC.					
12-00029	01/05/12	1 INV 511847760-HOLSTER	110.98	1-01- -029-238 DARE PROGRAM	Budget	Aprv	8
			110.98				
	01/17/12	G0300 GLOUCESTER COUNTY TIMES					
12-00078	01/14/12	1 ORD 14 AND 15, 2011	29.40	1-01- -043-228 ADVERTISEMENTS	Budget	Aprv	45
12-00078	01/14/12	2 REORG MEETING AD	18.20	1-01- -043-228 ADVERTISEMENTS	Budget	Aprv	46
12-00078	01/14/12	3 PZ BOARD RES	26.60	1-01- -023-228 ADVERTISEMENTS	Budget	Aprv	47
			74.20				
	01/17/12	G0340 GLOU.CO.POLICE CHIEF ASSOC.					
12-00053	01/12/12	1 2012 DUES	400.00	2-01- -029-229 ASSOCIATION DUES & FEES	Budget	Aprv	25
			400.00				
	01/17/12	G0359 GPANJ					
12-00035	01/05/12	1 CONSIDINE,STEPHEN MEMBERSHIP	90.00	2-01- -013-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	13

01/16/12
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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 3

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
			----- 90.00				
12-00075	01/17/12	H0176 HERITAGE BUSINESS SYSTEMS, INC. 1 COPY CHARGE	53.73	1-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	44
			----- 53.73				
12-00054	01/17/12	L0330 LIFE CARE MEDICAL CENTER 1 POLICE PHYSICAL	132.00	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	26
			----- 132.00				
12-00047	01/17/12	M0018 MAJESTIC OIL COMPANY, INC. 1 1/3/12-UNLEADED	1,229.11	2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	21
			----- 1,229.11				
12-00049	01/17/12	M0065 MERRITT'S HOUSE OF FLOWERS 1 FLOWERS- DEBBIE PINE	61.99	2-01- -025-225 MISCELLANEOUS	Budget	Aprv	22
			----- 61.99				
12-00046	01/17/12	N0150 N.J. LEAGUE OF MUNICIPALITIES 1 2012 MEMBERSHIP DUES	441.00	2-01- -043-229 ASSOCIATION DUES & FEES	Budget	Aprv	20
			----- 441.00				
12-00051	01/17/12	P0115 PARA PLUS TRANSLATION, INC 1 COURT-INTERPRETER	272.74	1-01- -050-225 MISCELLANEOUS	Budget	Aprv	24
			----- 272.74				
12-00080	01/17/12	P0371 PNC EQUIPMENT FINANCE, LLC 1 LEASE PAYMENT	10,200.00	2-01- -037-227 LEASE PURCHASE	Budget	Aprv	50
			----- 10,200.00				
12-00037	01/17/12	Q0100 QC LABORATORIES 1 TESTING 12/21	37.50	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	15
			----- 37.50				
	01/17/12	Q0401 QUILL CORPORATION					

01/16/12
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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 4

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
12-00009	01/02/12	1 PREINKED STAMPS	122.96	1-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	3
12-00009	01/02/12	2 CORPORATE SEAL	36.99	1-01- -040-225 MISCELLANEOUS	Budget	Aprv	4
12-00009	01/02/12	3 INK REFILL	4.99	1-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	5
			----- 164.94				
	01/17/12	R0061 RALPH'S TOWING & AUTO, LLC					
12-00074	01/14/12	1 04CV-OIL,TIRE MOUNT,REPAIR	675.75	1-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	38
12-00074	01/14/12	2 07CV-INSPECTION	45.00	1-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	39
12-00074	01/14/12	3 07CV-FAN ASSEMBLY,WATER PUMP	902.89	1-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	40
12-00074	01/14/12	4 07CV-TIRES,SERVICE	706.23	1-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	41
12-00074	01/14/12	5 05DODGE-BRAKES,PADS,BATTERY	646.52	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	42
12-00074	01/14/12	6 10DODGE-SERVICE,TIRES,ETC	1,080.30	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	43
			----- 4,056.69				
	01/17/12	S0100 MILTON SAHMS					
12-00025	01/02/12	1 2012 TELEPHONE-JAN	15.00	2-01- -037-224 TELEPHONE	Budget	Aprv	6
			----- 15.00				
	01/17/12	T0120 TRICOJIF					
12-00043	01/07/12	1 1ST HALF ASSESSMENT INSURANCE	20,000.00	2-01- -026-223 LIABILITY (JIF/SURITY)	Budget	Aprv	17
12-00043	01/07/12	2 1ST HALF ASSESSMENT INSURANCE	33,827.00	2-01- -026-224 WORKERS COMPENSATION	Budget	Aprv	18
			----- 53,827.00				
	01/17/12	T0170 TERM-A-PEST					
12-00038	01/05/12	1 TERMITE COVERAGE	180.00	2-01- -020-225 MISCELLANEOUS	Budget	Aprv	16
			----- 180.00				
	01/17/12	T0392 WESLEY TILDEN					
12-00028	01/05/12	1 CYBER POWER 1500VA	190.45	1-01- -029-238 DARE PROGRAM	Budget	Aprv	7
			----- 190.45				
	01/17/12	T0706 TREASURER, STATE OF NJ					

01/16/12
14:56:32

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 5

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
12-00045	01/07/12	1 111963900-ANNUAL ASSESSMENT	205.00	2-01- -020-225 MISCELLANEOUS	Budget	Aprv	19
			----- 205.00				
	01/17/12	W0025 WASTE MANAGEMENT OF NJ, INC.					
12-00061	01/12/12	1 CONTRACTUAL DECEMBER 2011	17,054.38	1-01- -038-222 CONTRACTUAL	Budget	Aprv	31
			----- 17,054.38				
	01/17/12	W0080 WARREN'S HARDWARE					
12-00057	01/12/12	1 PLOW PAINT, DOOR HARDWARE	66.79	2-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	28
12-00057	01/12/12	2 DOOR STOPS, CUP HOOKS	7.41	2-01- -020-225 MISCELLANEOUS	Budget	Aprv	29
12-00057	01/12/12	3 CUP HOOKS	11.33	2-01- -020-225 MISCELLANEOUS	Budget	Aprv	30
			----- 85.53				
	01/17/12	W0300 WHEELABRATOR GLOUCESTER CO.					
12-00063	01/12/12	1 TIPPING DECEMBER	10,665.93	1-01- -038-221 TIPPING FEES	Budget	Aprv	33
			----- 10,665.93				
	01/17/12	W0318 WIRELESS ELECTRONICS, INC.					
12-00032	01/05/12	1 BATTERIES	220.00	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	11
			----- 220.00				
	01/17/12	X0300 XTEL COMMUNICATIONS, INC.					
11-01169	12/27/11	1 TELEPHONE	809.09	1-01- -037-224 TELEPHONE	Budget	Aprv	1
			----- 809.09				
	01/17/12	Z0400 MELISSA ZUCCARELLI					
12-00050	01/12/12	1 TONER	42.58	2-01- -050-223 OFFICE SUPPLIES	Budget	Aprv	23
			----- 42.58				

	Count	Line Items	Amount
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Checks:	37	51	118,988.47

There are NO errors or warnings in this listing.